



Clerk to the Council:

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8th October 2020

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at 7:00pm on Thursday 15th October 2020. This will be a virtual meeting via Zoom. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Chairman's Update**
Recommendation: Receive an update from Councillor Paul Davies
- 4. Minutes of previous meeting:**
Recommendation: To approve minutes of the Parish Council Meeting held on 17th September 2020
- 5. Matters Arising not listed on the agenda**
- 6. Planning**
To Consider Planning Applications received since the last meeting
Weekly list for the period 20 September to 26 September 2020
Nothing to report
Weekly list for the period 27 September to 3 October 2020
Nothing to report
Weekly list for the period 4 October to 10 October 2020
TBC
- 7. Correspondence**
Recommendation: Receive and discuss any correspondence

8. Finance

8.1 to approve payments: -

DATE	REF	PAYEE	DETAILS	AMOUNT
	R	J Chatterton	Refund salary o/p due to pension mistake	£33.28
25.09.20	E30	J Chatterton	Laptop Reimbursement (faulty returned)	£533.94
25.09.20	E31	J Chatterton	Expenses Sept	£50.85
05.10.20	E32	J Chatterton	laptop change (replacement laptop difference)	£65.06
05.10.20	E33	J Chatterton	Poppy wreath	£25.00
06.10.20	E34	J Chatterton	Expenses	£64.58
16.10.20	E35	J Chatterton	Salary October	DPA
16.10.20	E36	HMRC	Tax for clerk	£64.58
22.10.20	E37	NEST	Pension Sept	DPA

8.2 Bank Reconciliation up to 30th September 2020

Recommendation: Receive and approve the Bank Reconciliation up to 30th September 2020

8.3 Quarterly Report up to 30th September 2020

Recommendation: Receive and approve the Quarterly Report up to 30th September 2020

8.4 Grant Request

Recommendation: discuss and approve grant request

9. Draft Budget 2021-22

Recommendation: Discussion

10. Remembrance Day

Recommendation: discuss and approve a volunteer to attend the event (if permitted)

11. Cycleway

Recommendation: Receive an update from Cllr Morshead

12. Pollution Tubes

Recommendation: to receive an update from Cllr John Blundell

13. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Kings Hill – Councillor Davies
- Schools – Councillor Mrs Bush
- Coventry City of Culture – Councillor Ms Taylor
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies

14. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the Zoom meeting and can contact the Clerk on Clerk.finhampc@outlook.com for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

16. Date for the next meeting

Confirm the date for the next meeting as 19th November 2020